



Resources and Governance Scrutiny Committee

Date: Tuesday, 9 March 2021

Time: 10.00 am

Venue: Virtual meeting - Webcast at <https://vimeo.com/514224144>

There will be a private meeting for Members only at 9:00am Tuesday 9 March 2021 via Zoom. A separate invite will be sent to members with joining details.

Advice to the Public

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

Under the provisions of these regulations the location where a meeting is held can include reference to more than one place including electronic, digital or virtual locations such as internet locations, web addresses or conference call telephone numbers.

To attend this meeting it can be watched live as a webcast. The recording of the webcast will also be available for viewing after the meeting has concluded.

Membership of the Resources and Governance Scrutiny Committee

Councillors - Russell (Chair), Ahmed Ali, Andrews, Clay, Davies, Lanchbury, B Priest, Rowles, A Simcock, Stanton, Wheeler and Wright

Agenda

1. Urgent Business

To consider any items which the Chair has agreed to have submitted as urgent.

2. Appeals

To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.

3. Interests

To allow Members an opportunity to [a] declare any personal, prejudicial or disclosable pecuniary interests they might have in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears; [c] the existence and nature of party whipping arrangements in respect of any item to be considered at this meeting. Members with a personal interest should declare that at the start of the item under consideration. If Members also have a prejudicial or disclosable pecuniary interest they must withdraw from the meeting during the consideration of the item.

4. Minutes

To approve as a correct record the minutes of the meeting held on 9 February 2021.

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5. Proposed refresh of the Council's Social Value Policy and what Social Value has been derived during Covid-19 lockdown

Report to follow

6. Estates Strategy

Report to follow

7. Post transfer governance-Council Housing service

Report to follow

8. Overview Report

Report of the Governance and Scrutiny Support Unit.

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This report provides the Committee with details of key decisions that fall within the Committee's remit and an update on actions resulting from the Committee's recommendations. The report also includes the Committee's work programme, which the Committee is asked to amend as appropriate and agree.

Information about the Committee

Scrutiny Committees represent the interests of local people about important issues that affect them. They look at how the decisions, policies and services of the Council and other key public agencies impact on the city and its residents. Scrutiny Committees do not take decisions but can make recommendations to decision-makers about how they are delivering the Manchester Strategy, an agreed vision for a better Manchester that is shared by public agencies across the city.

The Resources and Governance Scrutiny Committee areas of interest include finances, Council buildings, staffing, corporate and partnership governance as well as Council tax and benefits administration.

The Council wants to consult people as fully as possible before making decisions that affect them. Members of the public do not have a right to speak at meetings but may do so if invited by the Chair. Speaking at a meeting will require a video link to the virtual meeting.

Members of the public are requested to bear in mind the current guidance regarding Coronavirus (COVID19) and to consider submitting comments via email to the Committee Officer. The contact details of the Committee Officer for this meeting are listed below.

The Council is concerned to ensure that its meetings are as open as possible and confidential business is kept to a strict minimum. When confidential items are involved these are considered at the end of the meeting and the means of external access to the virtual meeting are suspended.

Joanne Roney OBE
Chief Executive
3rd Floor, Town Hall Extension,
Lloyd Street
Manchester, M60 2LA

Further Information

For help, advice and information about this meeting please contact the Committee Officer:

Michael Williamson
Tel: 0161 2343071
Email: m.williamson@manchester.gov.uk

This agenda was issued on **Monday, 1 March 2021** by the Governance and Scrutiny Support Unit, Manchester City Council, Level 3, Town Hall Extension (Lloyd Street Elevation), Manchester M60 2LA

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Resources and Governance Scrutiny Committee

Minutes of the meeting held on Tuesday, 9 February 2021

This Scrutiny meeting was conducted via Zoom, in accordance with the provisions of the The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Present:

Councillor Russell (Chair) – in the Chair
Councillors Ahmed Ali, Andrews, Clay, Davies, Lanchbury, B Priest, Rowles, A Simcock, Stanton, Wheeler and Wright

Also present:

Councillor Leese, Leader
Councillor N Murphy, Deputy Leader
Councillor Rahman, Executive Member for Culture, Leisure and Skills
Councillor Stogia, Executive Member for Environment, Planning and Transport

RGSC/21/9 Minutes

Decision

The Committee approve the minutes of the meeting held on 12 February 2021.

RGSC/21/10 Climate Emergency petition

The Committee considered a petition, submitted on behalf of Climate Emergency Manchester, entitled “Respond to climate change with more democracy and more money”, which having received over 1,700, signatures requested the Council to establish a permanent “Climate and Environment Scrutiny Committee”, of equal standing to the existing six scrutiny committees and to make strenuous efforts to secure additional funding for climate action, including the use of some of its strategic reserves.

Ms Chloe Jefferies, representing Climate Emergency Manchester addressed the Committee setting out the rationale as to why she believed the Council should establish a 7th Scrutiny Committee, which included:-

- It was felt that the current Scrutiny arrangements were not working in relation to addressing climate emergency;
- The current Scrutiny Committee with oversight for climate emergency had a vast remit and there was insufficient time to address an issue on the scale of climate change with sufficient depth and detail;
- It was felt that the current approach to scrutinising climate change to date by the current scrutiny committees had been scattered rather than embedded;
- According to a Manchester Climate Change Agency report in 2020, a quarter of Manchester’s remaining carbon budget for the 21st century had been burned in

the space of just two years and the current arrangement were not keeping the city on track;

- It was felt that the Council's scrutiny arrangements had not been updated to reflect the complexity of climate change and growing area of Council activity which required transformative change and speed of action; and
- For scrutiny of climate change to be robust it needed to be central to the remit of a particular committee

The Leader was invited to respond to the points raised. In doing so he commented that:-

- In the main he supported the principles that had been raised by the petition and the comments made;
- The Council only accounted for approximately 2% of the city's emissions and had no statutory powers to require other parts of the city to act or scrutinise them;
- It was the purpose of the every part of the Council to make a contribution to tackle climate change;
- The demands on the current Neighbourhood and Environment Scrutiny Committee were too high to allow sufficient consideration of climate emergency;
- It was proposed that the balance of Scrutiny Committee remits would be reviewed, with the proposals that Homelessness would come under the remit of Communities and Equalities Scrutiny and that all Transport matters would be consolidated and placed under the remit of Economy Scrutiny;
- The above proposals would free up capacity for Neighbourhoods and Environment Scrutiny Committee to give more time to scrutiny of climate change and zero carbon; and
- It was envisaged that these proposals would come into effect as of the new Municipal Year and negate the need to establish a 7th Scrutiny Committee.

Some of the key points that arose from the Committees discussions were:-

- Members were in support of the proposal to realign the remits of the Scrutiny Committees to allow greater scrutiny of climate change and zero carbon;
- It was proposed that in addition to the realignment of scrutiny remits, the Council renamed the current Neighbourhood and Environment Scrutiny Committee to Environment and Climate Change Committee, which would be the main committee to scrutinise issues such as environmental integrity, climate change, bio diversity and flooding;
- It was also felt that this should not preclude scrutiny of climate change by other Scrutiny Committees where appropriate to do so;
- It was suggested that the proposed changes to scrutiny remits were made as soon as possible;
- It was commented that perhaps consideration needed to be given to the remits of all Scrutiny Committees in order for them to remain relevant and respond to changing circumstances impacting on the council and the city;
- It was felt that investment in tackling climate change was essential to securing the long term future of the city;

- It was felt that the re-establishment of the Climate Emergency Sub Group needed to take place as soon as possible; and
- It was proposed that this Committee scrutinised the financial implications in tackling climate change as part of its future work programme.

Clarification was sought by Ms Jeffries as to what the recommendation of the Committee would be and what the next steps would be. The Leader advised that the determination of committee structure and scrutiny remits was a function of full council and the process that would be followed would be for proposals to be considered by the Council's Constitution and Nominations Committee with recommendations then made to full Council. He added that he would be supportive of this process being undertaken in time for consideration at the next meeting of the Council on 31 March 2021.

Decisions

The Committee:-

- (1) Recommends to Council, via the Constitutional and Nominations Committee, that the existing Scrutiny Committee structure is reviewed with a view to a significantly greater emphasis being given to climate change and the environment more broadly, by an existing committee that is predominantly focussed on this.
- (2) Recommends that the review is undertaken and concluded in time for proposals to be considered at the Full Council meeting on 31 March 2021.

RGSC/21/11 Corporate Core Budget 2021/22 - final proposals

Further to minute (RGSC/21/3), the Committee considered a report of the Deputy Chief Executive and City Treasurer and City Solicitor, which provided a further update on the savings proposals being proposed as part of the 2021/22 budget process which reflected any feedback from the November 2020 meeting.

The Leader advised that the changes contained in the report were either as a result of recommendations previously made by the Committee or where of such a minor nature that they did not significantly impact on the overall budget proposals.

Key points to note were:-

- The Core had identified proposed budget reductions of £6.281m, which required a reduction of c.115.1ftes;
- There were currently c.54 vacancies earmarked as contributing towards the overall reduction, with the remainder likely to arise from applications for the targeted Voluntary efficiency scheme;
- As at December 2020 the Directorate was forecasting a net overspend of £1.321m, this included COVID-19 related pressures of £5.969m, offset by in year savings and other mitigations of £4.648m;
- Coroners Service would have a backlog of jury cases in 2021/22 and the forecast cost implications of these was £131k, which had been included in the budget for next year;

- As part of planning for the May 2021 Elections additional costs would be incurred in order to ensure that the election is Covid secure. The estimated costs of this was c£113k and a one year budget increase was proposed to meet these costs; and
- An increase of 1.9% above inflation in Bereavement Services was proposed which would bring fees and charges in line with other local authority areas, and result in an additional £85k income per year.

A point raised by the Committee was that there was no reference to LGBT+ in the references to equality groups and it was requested that this be included.

The Deputy Chief Executive and City Treasurer gave an assurance that this reference would be included.

Decision

The Committee agree the savings proposals as described within the report and endorse these to the Executive.

RGSC/21/12 Capital Programme & Projects Review 2020/21

The Committee considered a report of the Deputy Chief Executive and City Treasurer, which provided an update on progress against the recommendations made by Local Government Association (LGA) external review of 2018, a summary of Internal Audit reviews on Capital Programmes and Projects since 2018 and the proposed plan for further external review and timeline.

Key points and themes included:-

- Detail of the recommendations made by the LGA Peer Review together with departmental responses;
- During the timeline between the publication of the LGA Review in 2018 and the drafting of this report Internal Audit had undertaken 21 reviews, covering the Our Town Hall project, the Factory, Highways and Capital Programmes to provide further assurances across the activities; and
- Details of a proposed plan for further external review of the capital programme and projects.

Some of the key points that arose from the Committees discussions were:-

- It was requested that any review included the appropriate Executive Member and any other relevant Elected Members;
- Had consideration been given to employing apprentices or those on the kick start programme within Capital programmes;
- Why had benchmarking with Stockport and Sheffield been identified

The Deputy Chief Executive agreed that it would be crucial for the inclusion of the relevant Executive Member and other Members as part of any review. She added that at the point when the original review was undertaken, Sheffield had been

identified as a particular example of good practice and there was a similar rationale for Stockport.

The Director of Capital Programmes advised that there was apprentices in the service and there was career progression plan within the service to bring people through from lower grades.

Decision

The Committee notes the report

RGSC/21/13 ICT update

The Committee considered a report of the Director of ICT, which provided an update the progress in developing the Council's IT Strategy, the development of its Datacentre Programme, an update on LiquidLogic Programme (Social Care System) and an update on the Council's migration to Microsoft365.

Key points and themes of the report included:-

- A draft ICT strategy was with the Deputy Chief Executive to review prior to going to SMT in February;
- The priority for ICT was the provision of fit for purpose, secure by design and resilient technology to enable improvements to the delivery of public services;
- An update on the ICT Data Centre migration from the Sharp site, which was at the last stage of the physical move, with an overall aim of achieving improved resilience and disaster recovery;
- An update on the LiquidLogic suite of social care products, which had been operational for 18 months;
- An update on the implementation of new LiquidLogic Adults, Children's and Early Help System;
- An overview of the financial savings achieved through the adoption of LiquidLogic;
- An update on the MS365 Collaboration Programme, including confirmation that all individual users were now migrated to Microsoft 365, amounting to 7,250 accounts;
- An update on the End User Device (EuD) Project; and
- ICT's response to the COVID crisis.

Some of the key points that arose from the Committees discussions were:-

- Were the six outstanding shared mailboxes now migrated to MS365;
- Was the Council disposing of old ICT equipment in a responsible and sustainable way;
- It was recognised how well the Service had responded to the COVID crisis in providing staff with the necessary equipment to work from home;
- The teams involved in the successful MS365 and telephony migration were congratulated on the work that they had undertaken under the difficult circumstances the Council was operating under;

- It was suggested that within the new ICT strategy, reference needed to be made to addressing digital exclusion as part of any public facing system;
- Was there an ambition to move to more cloud based data centres rather than physical data centres;
- Was there any plans to recoup the overspend in delivering the implementation of the new LiquidLogic Adults, Children's and Early Help System;
- There was a need to recognise that Manchester's carbon footprint would increase with the arrival of GHCC in the city;
- Why had the Council moved from using Public-1 to webcast its Scrutiny and other committee meetings;
- Was there any plans to migrate away from other software platforms that the Council was currently using, such as SAP and if so, what consideration would be given to compatibility with other software and partner;
- What value for money had been derived from the migration to Microsoft365; and
- An update on the future of Citrix was requested.

The Director of ICT advised that any equipment returned was initially assessed to see if it could be reallocated to other staff. If not consideration was given as to whether it could be provided to schools and young people and only as a last resort would they be disposed of for recycling. He confirmed that all of the outstanding shared mailboxes had now been migrated to MS365.

The Committee was advised that the move to the new data centres was the first step in moving to a cloud based storage and as part of the draft ICT strategy was to adopt a cloud first approach. In terms of the overspend with LiquidLogic, it was explained that the implementation of the case management system was significant and complex. The previous product was no longer supported and therefore the Council had had to move quickly in replacing the software. A number of the benefits of adopting LiquidLogic were also outlined.

The Deputy Leader acknowledged the point made around the impact to the city's carbon footprint and stated that there were also benefits that could be derived from the arrival of GHCC in the city's economy. In relation the Council ceasing to use public-1 for webcasting scrutiny and committee meetings, it was explained that this was due to budgetary issues but work was ongoing with Officers from Governance and Scrutiny Support to ensure a similar experience could be provided from the use of other platforms.

The Director of ICT advised that with each major software upgrade, the Council reviewed what lessons had been learnt to enable a smoother transition for future changes. He added that it was anticipated that future changes to the Council's software packages would be incremental and not on a similar scale to the recent migration to Microsoft 365. It was recognised that going forward, the integration and interconnectivity of various software systems was essential and this would be reflected in the new ICT Strategy.

The Committee was informed that at present, Citrix was still a supported channel for staff to access the Council's systems in a secure manner. It was envisaged that the reliance on Citrix would decrease in time with the roll out of the end user device program. In terms of value for money and benefit of Microsoft 365, it was reported

that the Council was starting to see the benefits of improved integration with other organisations and greater collaborative working.

Decision

The Committee notes the report.

RGSC/21/14 Overview Report

A report of the Governance and Scrutiny Support Unit which contained key decisions within the Committee's remit and responses to previous recommendations was submitted for comment. Members were also invited to agree the Committee's future work programme.

A Member suggested that as part of the Committee's future work programme it should receive a further update on the progress of implementation of Council Motions.

Decision

To note the report and agree the work programme subject to the above addition.

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**Manchester City Council
Report for Information**

Report to: Resources and Governance Scrutiny Committee – 9 March 2021

Subject: Overview Report

Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Work Programme
- Items for information

Recommendation

The Committee is invited to discuss and note the information provided and agree the work programme.

Wards Affected: All

Contact Officer:

Name: Mike Williamson
Position: Team Leader- Scrutiny Support
Telephone: 0161 234 3071
E-mail: m.williamson@manchester.gov.uk

Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

Date	Item	Recommendation	Action	Contact Officer
7 Jan 2020	RGSC/20/2 The Council's Updated Financial Strategy and Budget reports 2020/21	To request that Officers and the Executive Member for Finance and Human Resources investigate the feasibility of further investment in additional public conveniences within and across the city and provide a response back to the Committee or the Neighbourhoods Scrutiny Committee, in due course	Due to the impact of COVID19, the Council will be required to revisit its Financial Strategy and Budget. Consequently it will only be appropriate to provide a response to this recommendation, once a revised budget has been agreed.	Carol Culley Cllr Ollerhead
7 Jan 2020	RGSC/20/4 Draft 'Our People Plan 2020/23	To recommend that HROD ask the performance team to do statistical analysis of the relationship between vacancy levels and sickness absence levels within individual teams to explore whether there is a relationship between the two	Whilst a response to this recommendation has been requested, due to the impact of COVID19, there may be a delay in receiving this.	Deb Clarke Shawna Gleeson

2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **1 March 2021**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Corporate Core					
National Taekwondo Centre 2018/10/19A Enter into a 39 year lease with Sport Taekwondo UK Ltd for areas within the building.	Chief Executive	Not before 1st Nov 2018		Briefing Note and Heads of Terms	Richard Cohen r.cohen@manchester.gov.uk
Leisure Services -	City Treasurer	Not before		Business Case	Lee Preston

External Ref: 2016/02/01C The approval of capital expenditure on external Leisure Services land and buildings.	(Deputy Chief Executive)	1st Mar 2019			l.preston2@manchester.gov.uk
TC986 - SAP support and maintenance (2019/03/01F) To provide support to the SAP team in order to resolve incidents.	City Treasurer (Deputy Chief Executive)	Not before 1st May 2019		Report and Recommendation	Mike Worsley mike.worsley@manchester.gov.uk
Strategic land and buildings acquisition 2019/06/03B The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework.	City Treasurer (Deputy Chief Executive)	Not before 3rd Jul 2019		Checkpoint 4 Business Case & Briefing Note	Richard Cohen r.cohen@manchester.gov.uk
Strategic land and buildings acquisition 2019/06/03C The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2020		Checkpoint 4 Business Case & Briefing Note	Richard Cohen r.cohen@manchester.gov.uk

support the Eastlands Regeneration Framework					
Microsoft Consultancy engagement piece Q20377 (2019/11/05A) To award a contract to allow for the Microsoft engagement and consultancy piece as part of the transition to Microsoft Office 365	City Treasurer (Deputy Chief Executive)	Not before 4th Dec 2019		Report and Recommendation	Ian Grant, Interim Director of ICT ian.grant@manchester.gov.uk
Microsoft Licenses TC718 (2019/11/05B) To appoint a Microsoft Licensing Partner to work with the Council and revise its licensing estate.	City Treasurer (Deputy Chief Executive)	Not before 4th Dec 2019		Report and Recommendation	Ian Grant, Interim Director of ICT ian.grant@manchester.gov.uk
Establishment of a multi-supplier framework for the supply of gas TC473 (2020/01/28A) To approve a tender to establish a Multi-supplier framework for the supply of Gas. The framework agreement will also be made available on the same basis to other AGMA local	City Treasurer (Deputy Chief Executive)	Not before 1st May 2020		Report and Recommendation	Walter Dooley w.dooley@manchester.gov.uk

authorities and any North West based public sector funded organisation.					
The acquisition of a Care Facility (2020/02/28A) The approval of capital expenditure from Sustaining Key Initiatives budget to acquire a property to respond to market pressures to retain sufficient services for Manchester people, through market intervention	City Treasurer (Deputy Chief Executive)	Not before 30th Mar 2020		Checkpoint 4 Business Case	Keith Darragh Keith Darragh@manchester.gov.uk
Oldham Road cycling route (2020/05/28B) The approval of capital expenditure to enable a feasibility study for development of a segregated cycling route along Oldham Road A62 from Thompson Street to Queens Road (intermediate Ring Road).	City Treasurer (Deputy Chief Executive)	Not before 26th Jun 2020		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
Acquisition of Land at Red Bank (2020/06/25A) The approval of capital	City Treasurer (Deputy Chief Executive)	Not before 24th Jul 2020		Checkpoint 4 Business Case and briefing note	Nick Mason n.mason@manchester.gov.uk

expenditure for the Acquisition of land on Red Bank, Cheetham to support delivery of the Housing Infrastructure Fund Programme (HIF) in the Northern Gateway. The Land is required to provide access and new road construction to unlock key sites as part of the initial phases of development.					
Manchester Central Convention Centre Limited - Loan Repayment Deferral (2020/08/06A) Approval to defer loan repayments, principal and interest, due to Manchester City Council from Manchester Central Convention Centre Limited until 31st March 2021.	Chief Executive	Not before 4th Sep 2020		Confidential report	Sarah Narici sarah.narici@manchester.gov.uk
TC1005 - Security Services- vary of contract with existing provider (2020/08/14C) Approval to vary the contract with the existing	City Treasurer (Deputy Chief Executive)	Not before 12th Sep 2020			Steve Southern s.southern@manchester.gov.uk

provider.					
TC701 - PPM and Reactive repairs of public buildings (2020/08/14D) To vary the contract with the existing provider.	City Treasurer (Deputy Chief Executive)	Not before 12th Sep 2020			Steve Southern s.southern@manchester.gov.uk
Early Years & Education System (EYES) - Additional Funding (2020/09/01A) The approval of revenue expenditure for additional costs attributed to the implementation of the Liquidlogic EYES module, funded by a transfer to the revenue budget from the Capital Fund.	City Treasurer (Deputy Chief Executive)	Not before 30th Sep 2020		Checkpoint 4 Business Case	Amanda Corcoran, Director of Education a.corcoran@manchester.gov.uk
TC778 - Cashless Parking (2020/09/08B) To vary the contract with the existing provider.	City Treasurer (Deputy Chief Executive), Chief Executive	Not before 7th Oct 2020		Report and Recommendation	Patricia Wilkinson, Group Manager - Parking & Bus Lane Enforcement p.wilkinson1@manchester.gov.uk
TC043 - Hire of commercial vehicles (2020/09/16A)	City Treasurer (Deputy Chief Executive)	Not before 15th Oct 2020		Confidential contract report with recommendation	Gary Campin g.campin@manchester.gov.uk

<p>To seek approval to appoint a number of companies under a framework agreement for the provision of a short to medium term hire of self-drive commercial vehicles to be used by the Fleet Management Services Department.</p> <p>The agreement will be for a three year period with an option to extend for a further two years commencing November 2020</p>					
<p>Contract for the Provision of insurance coverage for Combined Liability, Motor - Fleet and Non Fleet, Medical Malpractice, Uninsured Loss Recovery, Personal Accident & Travel, School Journeys, Crime, Computer (2020/11/15A)</p> <p>The appointment of Provider to deliver the service.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Feb 2021		Report and Recommendation	Lisa Richards, Insurance and Risk Manager lisa.richards@manchester.gov.uk
Wind Tunnel Project at	City Treasurer	Not before		Checkpoint 4	Neil Fairlamb

the Manchester Institute of Health and Performance (2020/11/15B) The approval of capital expenditure to reconfigure the existing performance hall to become the world's leading cycling wind tunnel for elite performance development.	(Deputy Chief Executive)	14th Dec 2020		Business Case	N.Fairlamb@manchester.gov.uk
End User Devices (2020/12/14A) The approval of capital expenditure for the replacement of end user devices.	City Treasurer (Deputy Chief Executive)	Not before 12th Jan 2021		Checkpoint 4	Chris Wanley, Director of ICT chris.wanley@manchester.gov.uk
Public Sector Decarbonisation Scheme (2020/12/14B) The approval of capital expenditure on energy efficiency measures in public buildings	City Treasurer (Deputy Chief Executive)	Not before 12th Jan 2021		Checkpoint 4 Business Case	Richard Munns r.munns@manchester.gov.uk
Redevelopment of Campfield Market Halls (including acquisition of	City Treasurer (Deputy Chief Executive)	Not before 21st Jan 2021		Briefing Note to be submitted at time of decision	Pippa Grice pippa.grice@manchester.gov.uk

Castlefield House) (2020/12/23B) Acquisition of Castlefield House, Liverpool Road, Surrender of Lease of Lower Campfield Market and subsequent disposal of long leases of Castlefield House, Upper and Lower Campfield Markets					
Manchester City Centre Triangle (2021/01/14A) The approval of capital expenditure for the construction of a scheme to connect travel hubs in the city centre	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2021		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
Asset Management Programme 2021/22 (2021/01/14B) The approval of capital expenditure for the Council's citywide assets.	City Treasurer (Deputy Chief Executive)	12 Feb 2021		Checkpoint 4 Business Case	Richard Munns r.munns@manchester.gov.uk
Manchester Aquatic Centre (MAC) (2021/01/21A) The approval of capital	City Treasurer (Deputy Chief Executive)	Not before 3rd Mar 2021		Checkpoint 4 Business Case	Neil Fairlamb N.Fairlamb@manchester.gov.uk

expenditure to proceed MAC Refurbishment project to RIBA Stage 3 & 4 detail design, and RIBA 5 for construction.					
Provision of Precast Concrete Flags & Kerbs, Natural Stone & Bollards TC026 (2021/01/22A) To seek approval to award a contract to a supplier for the provision of Precast Concrete Flags & Kerbs, Natural Stone & Bollards to the Council's Highways Department	City Treasurer (Deputy Chief Executive)	Not before 1st Apr 2021		Confidential contract report with recommendation	Andrew Thompson andrew.thompson@manchester.gov.uk
Financial approval of MCR Active Contract 2021/22 (2021/01/28A) Financial approval of third year of MCR Active Contract for period 1 April 2021 to 31 March 2022.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2021		Report to Deputy Chief Executive and City Treasurer	Yvonne O'Malley, Commercial Lead; Neighborhoods yvonne.o'malley@manchester.gov.uk
Hammerstone Road Depot Refurbishment Additional Funding (2021/02/17A) The approval of capital	City Treasurer (Deputy Chief Executive)	Not before 18th Mar 2021		Checkpoint 4 Business Case	Richard Munns r.munns@manchester.gov.uk

expenditure for the refurbishment of Hammerstone Road depot to increase utilization, reduce carbon emissions and improve the accommodation.					
Wythenshawe Cycling Hub (2021/02/17B) The approval of capital expenditure to progress the final design and delivery of the Cycling hub at Wythenshawe Park	City Treasurer (Deputy Chief Executive)	Not before 18th Mar 2021		Checkpoint 4 Business Case	Neil Fairlamb N.Fairlamb@manchester.gov.uk
Chorlton Library Refurbishment (2021/02/17C) The approval of capital expenditure for the refurbishment of Chorlton Library (Libraries Renewal Programme)	City Treasurer (Deputy Chief Executive)	Not before 18th Mar 2021		Checkpoint 4 Business Case	Neil MacInnes n.macinnes@manchester.gov.uk
Off Street Car Park Priority Works (2021/02/17D) The approval of capital expenditure for the works deemed essential by	City Treasurer (Deputy Chief Executive)	Not before 18th Mar 2021		Checkpoint 4 Business case	Danny Holden d.holden1@manchester.gov.uk

surveyors for Off Street Car Parks to ensure they remain safe for public use					
Chester Road Roundabout Advertising Screens (2021/02/17E) The approval of capital expenditure to support construction of Advertising installation on Chester Road Roundabout	City Treasurer (Deputy Chief Executive)	Not before 18th Mar 2021		Checkpoint 4 Business case	Leon Phillip, Contract and Commissioning Manager l.phillip@manchester.gov.uk
Neighbourhoods Case Management System - Flare replacement (2021/02/19A) The approval of capital expenditure to implement a large-scale case management solution.	City Treasurer (Deputy Chief Executive)	Not before 20th Mar 2021		Checkpoint 4 Business Case	Chris Wanley, Director of ICT chris.wanley@manchester.gov.uk
End User Device Part 2 (2021/02/22A) The approval of capital expenditure for the replacement of additional end user devices.	City Treasurer (Deputy Chief Executive)	Not before 23rd Mar 2021		Checkpoint 4 Business Case	Chris Wanley, Director of ICT chris.wanley@manchester.gov.uk

Development and Growth					
Brownfield Land Register Update 2019 2019/03/01D To publish Manchester's Brownfield Land Register.	Deputy Chief Executive, Strategic Director - (Growth and Development)	Not before 29th Mar 2019		Report and Recommendation	Richard Elliott, Head of Policy, Partnership and Research r.elliott@manchester.gov.uk
Delivering Manchester's Affordable Homes to 2025 - Establishment of Strategic Partnership with Homes England (2019/09/05A) To negotiate and formalise a Strategic Partnership with Homes England to enable the delivery of Manchester Affordable Homes to 2025	Strategic Director - (Growth and Development)	Not before 4th Oct 2019	In consultation with the Executive Members for Housing and Regeneration and Finance and HR	Report and Recommendation	Steve Sheen s.sheen@manchester.gov.uk
Delivering Manchester's Affordable Homes to 2025 - Disposal of sites (2019/09/05B) To agree the disposal of sites in Council ownership for the provision of affordable homes	City Treasurer (Deputy Chief Executive)	Not before 4th Oct 2019	In consultation with Strategic Director (Growth and Development) and Executive Members for Housing and Regeneration	Report and Recommendations	Steve Sheen s.sheen@manchester.gov.uk

			and Finance and HR		
Delivering Manchester's Affordable Homes to 2025 - Establishment of Partnership arrangements with Registered Providers (2019/09/05C) To establish partnership arrangements with Registered Providers together with their partners/consortium for defined areas in the North, Central, South and Wythenshawe areas of the City.	Strategic Director - (Growth and Development)	Not before 4th Oct 2019	In consultation with City Treasurer (Deputy Chief Executive) and the Executive Members for Housing and Regeneration and Finance and HR	Report and recommendation	Steve Sheen s.sheen@manchester.gov.uk
Delivering Manchester's Affordable Homes to 2025 -Agreement of legal terms (2019/09/05D) To enter into and complete all necessary legal documents and agreements to give effect to delivering Manchester's Affordable Homes to 2025	City Solicitor	Not before 4th Oct 2019		Report and recommendations	Fiona Ledden, City Solicitor fiona.ledden@manchester.gov.uk
Buying back former	Strategic	Not before		Report and	Martin Oldfield

Council properties - Policy approval (2019/09/05E) To approve a policy for the Council to buying back properties which have been sold under the Right to Buy to increase the amount of social housing and to reduce the number of former Council properties entering the private rented sector.	Director - (Growth and Development)	4th Oct 2019	In consultation with the City Treasurer (Deputy Chief Executive) and the Executive Members for Housing and Regeneration and Finance and HR, following consultation with local Ward Members.	Recommendation	m.oldfield@manchester.gov.uk
Buying back former Council properties - Setting of purchase prices (2019/09/05F) To agree purchase prices and make any necessary arrangements to purchase properties in line with the policy	Strategic Director - (Growth and Development)	Not before 4th Oct 2019	In consultation with City Treasurer (Deputy Chief Executive) and the Executive Members for Housing and Regeneration and Finance and HR	Report and recommendation	Martin Oldfield m.oldfield@manchester.gov.uk
Heron House General Letting Consent (2019/11/25A)	Chief Executive	Not before 24th Dec 2019		Briefing Note & Heads of Terms	Mike Robertson m.robertson@manchester.gov.uk

To agree to the disposal by Leasehold of office accommodation at Heron House.					
Purpose Built Student Accommodation in Manchester (2020/05/28F) To agree an approach to Purpose Built Student Accommodation, following a consultation exercise with key stakeholders, to help to guide the decision making process in advance of the review of the core strategy, and request that the Planning and Highways Committee (or agreed interim procedure of planning determination by the Chief Executive) take this into material consideration until the core strategy has been reviewed.	Executive	3 Jul 2020		Report and Recommendation	Dave Roscoe d.roscoe@manchester.gov.uk, Pat Bartoli p.bartoli@manchester.gov.uk
Greater Manchester Transport Strategy 2040 and Our Five-Year Delivery Plan - Manchester Local Implementation Plan	Executive	9 Dec 2020		Greater Manchester Transport Strategy 2040 Our Five-Year Delivery Plan	Duncan McCorquodale duncan.mccorquodale@manchester.gov.uk

(2020/11/05A) To adopt and publish the Local Implementation Plan for Manchester that forms an appendix to Our Five-Year Delivery Plan.				Manchester Local Implementation Plan	
Establishment of a Joint Committee for approval of a Joint Development Plan document (2021/02/03C) Establishment of a Joint Committee to prepare a joint development plan document on behalf of the nine constituent districts.	Executive	17 Mar 2021		Report to Executive	Duncan McCorquodale duncan.mccorquodale@manchester.gov.uk
Use of the Housing Affordability Fund (2021/0208A) To approve the use of up to £2m of the Housing Affordability Fund to support Registered Providers to purchase properties for affordable rent.	Executive	17 Mar 2021		Report and recommendation	Martin Oldfield m.oldfield@manchester.gov.uk
Disposal of land at Jersey Street (Eliza Yard), Back of Ancoats, Manchester. (2021/02/26A)	Chief Executive	Not before 27th Mar 2021		Report to the Chief Executive and Strategic Director of Growth and	David Norbury david.norbury@manchester.gov.uk

Approval to the terms for the granting of a 999 year lease to Manchester Life for the development of the site for residential purposes.				Development	
Neighbourhoods					
Young Manchester Funding (2019/12/06A) To finalise the contract value for the continuation of funding to Young Manchester	City Treasurer (Deputy Chief Executive)	Not before 4th Jan 2020		Manchester Youth Offer Strategy	Lisa Harvey Nebil lisa.harvey-nebil@manchester.gov.uk
Financial approval of MCR Active Contract 2020/21(2020/02/04A) To seek financial approval of 2nd year of MCR Active Contract for period 1st April 2020 to 31st March 2021.	Executive	11 Mar 2020		Executive report	Yvonne O'Malley, Commercial Lead; Neighborhoods yvonne.o'malley@manchester.gov.uk
Hire and Service of Grass Cutting Machinery (2020/08/04C) To approve the award of tender for the hiring and service of grass cutting	City Treasurer (Deputy Chief Executive)	Not before 2nd Sep 2020		Specificatin document	Phil Appleby, Contracts Manager, Grounds Maintenance p.appleby1@manchester.gov.uk

machinery.					
Highways					
Hire of Highways Maintenance Plant Vehicles and Equipment TC1010 (2019/09/03B) To seek approval to award a Framework to multiple suppliers who can deliver Highways Maintenance Plant Vehicles and equipment.	City Treasurer (Deputy Chief Executive)	Not before 1st Nov 2019		Confidential contract report with recommendation	Brendan Taylor b.taylor1@manchester.gov.uk
Highways Investment Programme - Large Patching Programme (2019/10/02A) The approval of capital expenditure for the purpose of Highways Investment Programme Patching Programme 2019/20 & 2020/21	City Treasurer (Deputy Chief Executive)	Not before 30th Oct 2019		Checkpoint 4 Business Case	Kevin Gillham k.gillham@manchester.gov.uk
Car Park Management Services TC1054 (2019/11/04E) To appoint a supplier to	City Treasurer (Deputy Chief Executive)	Not before 1st Sep 2020		Report and Recommendation	Danny Holden d.holden1@manchester.gov.uk

provide Car Park Management Services					
Provision of Rock Salt (2020/08/14G) To seek approval to award a contract to a supplier for the provision of De-Icing Salt (Rock Salt).	City Treasurer (Deputy Chief Executive)	Not before 12th Sep 2020			Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
Northern Quarter cycling and walking scheme (Areas 1 and 3) (2020/12/14G) The approval of capital expenditure to commence the Northern Quarter cycling and walking improvements at Ducie Street, Dale Street and Thomas Street	City Treasurer (Deputy Chief Executive)	Not before 12th Jan 2021		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
Road Safety and Traffic Management Measures programme in 2021/22 (2020/12/14F) The approval of capital expenditure to deliver a programme of city wide Road Safety & Traffic Management Schemes	City Treasurer (Deputy Chief Executive)	Not before 12th Jan 2021		Checkpoint 4 Business Case	Ian Halton, Head of Design, Commissioning & PMO ian.halton@manchester.gov.uk

during 2021/22					
Manchester to Chorlton Cycleway Area 3 Early Works (Brooks Bar) (2020/12/14D) The approval of capital expenditure for junction improvements	City Treasurer (Deputy Chief Executive)	Not before 12th Jan 2021		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
Motorcycle Parking Provision (2021/02/02A) Approval of capital expenditure for on and off-street motorcycle parking provisions.	City Treasurer (Deputy Chief Executive)	9 Mar 2021		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk
Children and Families					
Extra Care - Russell Road LGBT Project 2019/03/01H The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in the ownership of MCC.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Checkpoint 4 Business Case	Steve Sheen s.sheen@manchester.gov.uk
Extra Care - Millwright	City Treasurer	Not before		Checkpoint 4	Steve Sheen

Street Project 2018/03/011 The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in the ownership of MCC.	(Deputy Chief Executive)	1st Mar 2019		Business Case	s.sheen@manchester.gov.uk
Adults Social Care and Health					
Carers Strategy (2019/08/22A) Allocation of Our Manchester Funding to support the Our Manchester Carers Strategy over a period of two years	Executive	16 Oct 2019		Report to the Executive	Zoe Robertson z.robertson@manchester.gov.uk
TC1041 - TEC Phase 1 - Falls protection / Panic Alarm and GPS Tracking (2019/08/23A) To appoint a supplier to provide falls protection / panic alarms with GPS Tracking.	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
TC1042 - TEC Phase 1 - Movement and Environmental Sensors	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk

<p>that analyse and sense those at risk of falling (2019/08/23B)</p> <p>To appoint a supplier to provide movement and environmental sensors that analyse and sense those at risk of falling</p>					
<p>TC1043 - TEC Phase 1 - Movement and Environmental Sensors that analyse movement patterns (2019/08/23C)</p> <p>To appoint a supplier to provide movement and environmental sensors that analyse movement patterns.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
<p>TC1044 - TEC Phase 1 - Movement and sensors that allows remote physio (2019/08/23D)</p> <p>To appoint a supplier to provide movement sensors to allow remote physio</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
<p>TC1045 - TEC Phase 1 - Falls Prevention</p>	City Treasurer (Deputy Chief	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk

(2019/08/23E) To appoint a supplier to provide specialist ICT equipment that prevents falls in the home	Executive)				
TC1046 - TEC Phase 1 - TEC Digital Platform (2019/08/23F) To appoint a supplier to create a central database to collate and analyse the data received from the TEC devices.	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
Contract for the Provision of Domestic Violence & Abuse Services Lot 1 - Child to Parent Violence & Abuse Project Lot 2 - Children and Young People affected by Domestic Violence & Abuse (2020/12/23A) The appointment of Provider to deliver the service.	Executive Director of Adult Social Services	Not before 1st Feb 2021		Report and Recommendation	Delia Edwards, Domestic Abuse Reduction Manager delia.edwards1@manchester.gov.uk
Framework Agreement for the Provision of	Executive Director of Adult	Not before 1st Apr 2021		Report and Recommendation	Mike Worsley mike.worsley@manchester.gov.

Temporary Accommodation for People with No Recourse to Public Funds (2021/02/03B) The appointment of providers to provide Temporary Accommodation for People with No Recourse to Public Funds	Social Services				uk
Education and Skills					
Q20347 Consultant for EYES data Migration. 2019/04/25A Contract is to support Manchester City Council with the migration of their Education Management System away from Capita One towards the Liquidlogic EYES solution.	City Treasurer (Deputy Chief Executive)	Not before 1st Jun 2019		Report and Recommendation	John Nickson j.nickson@manchester.gov.uk

3. Resources and Governance Scrutiny Committee - Work Programme – March 2021

Tuesday 9 March 2021, 10.00am (Report deadline Friday 26 February 2021)				
Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Refresh of SV Policy	To consider the proposed refresh of the Council's Social Value Policy and what Social Value has been derived during COVID19 lockdown	Cllr Leese (Leader)	Carol Culley Peter Schofield	
Estates Strategy	<p>To include the Annual Corporate Property report.</p> <p>To also include information on:-</p> <ul style="list-style-type: none"> • Estates rationalisation; • Zero carbon agenda and future developments within the capital strategy; • Update on the Council's commercial estate (including Central Retail Park); • Work on reviewing the Council's operational estate; • Future plans/performance of the investment estate (in relation to potential income generation); and • Any other matters that officers believe need drawing to the committee's attention 	Cllr Leese (Leader)	Richard Munns	
Governance arrangements for the	To receive a report on the proposal for Governance of the Housing service after it transfers from Northwards	Cllr Richards (Executive	Kevin Lowry	

management of the ALMO return to the control of the Council	to the Council in July 2021	Member for Housing and Regeneration)		
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Mike Williamson	

Items to be Scheduled (Items highlighted in grey indicate that these have been included in the work plan of one of the above meetings). (New items added are highlighted in blue)				
Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Commercial activity	Precise Details to be confirmed	TBC	Carol Culley	
Contract Monitoring	Precise Details to be confirmed	TBC	Carol Culley	
Future Council - update	<p>To receive a report that provides an update on the work being undertaken as part of the Future Council programme.</p> <p>To include:-</p> <ul style="list-style-type: none"> • Progress with the roll out of new ICT infrastructure and technology; • Strengthening accountability for Managers • Next phase of ICT strategy 	Cllr Leese (Leader)	Carol Culley	Potentially Feb 2021
External Review of Capital Programmes and Projects	<p>To receive a report that covers provides information on:-</p> <ul style="list-style-type: none"> • Work undertaken previously in reviewing the Council's Capital Programme and Projects • What the plan is for further external review • Proposed engagement activity • ToR's of the review; and • Anticipated timescale 	Cllr Leese (Leader)	Carol Culley Jared Allen	Potentially Feb 2021
Equalities Strategy Implementation update	To consider a progress report following 6 months of the Equalities Strategy being implemented	Cllr Bridges (Exec Member for Children)	Deb Clarke Lorna Williams	

		and Families)		
Domestic Violence and Abuse – spend on service	To receive an update that provides financial information on the Domestic Violence and Abuse (DV&A) services procured by the Council	Cllr N Murphy (Deputy Leader)	Carol Culley Mike Wright Nicola Rea	Date to be agreed See Minute RGSC/19/50
Highways Safety Capital spend	To receive a report that provides information on proposed investment in Highways Safety. To include planned funding for safety improvements around schools for 2021/22 onwards	Cllr Stogia (Exec Member for Environment, Planning and Transport)	Carol Culley Steve Robinson	
Future Strategy for City Centre Car Parks	To receive a report on the strategy for the return of NCP city centre car parks to the Council's control	Cllr Stogia (Exec Member for Environment, Planning and Transport)	Carol Culley Steve Robinson	
Revenue and Benefits	Themed meeting to include activity around position of Business Rates and Council Tax and impact on residents and how to target support most effectively	Cllr Leese (Leader) in the absence of the Executive Member for Finance and Human Resources	Julie Price	
Review of investments being made by the Council into its Capital Strategy in terms of	Precise scope to be determined	Cllr Leese (Leader)	TBC	

delivering future VFM post COVID19				
S106 governance arrangements	<p>To receive and update report following Internal Audit's review of the new S106 governance arrangements and that this report includes the following information:-</p> <ul style="list-style-type: none"> • An indication of affordable housing being provided from S106 contributions • How Developers are encouraged to mitigate any harm from their developments • Best practice and comparison of S106 arrangements with other GM local authorities; and • The S106 triggers for planning applications within the Deansgate Ward (Land Bounded By Chester Road, Mancunian Way And Former Bridgewater Canal Offices and Land Bounbd by Jackson Row, Bootle Street, Southmill Street and 201 Deansgate. 	Cllr Stogia (Exec Member for Environment, Planning and Transport)	Julie Roscoe Louise Wyman	Representatives from Neighbourhoods and Capital Programmes attend to help address the Committees concerns around the rate of spend of S106 agreements
Income Generation	<p>To receive a more detailed report on income generation across key areas of the Council and include:-</p> <ul style="list-style-type: none"> • responses to queries around the shortfall in actual income for 2018/19 and the projected level of income to be generated in 2019/20 for Legal and Democratic Services; • future opportunities connected to innovative income opportunities; • distinctions between the amount of income generated from cores services the Council provides for social reasons and those it provides solely to make profit; and 	Exec Member for Finance and Human Resources	Carol Culley Fiona Ledden	<p>Date to be confirmed</p> <p>Requested at RGSC meeting on 16 July 2019</p> <p>(see minute RGSC/19/40)</p>

	<ul style="list-style-type: none"> what other local authorities are doing around income generation which the Council could possibly look to emulate 			
GMCA Governance and Public Sector Reform	To receive an update on what is being delivered for the City through these arrangements	Cllr Leese (Leader)	TBC	Date to be confirmed

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